

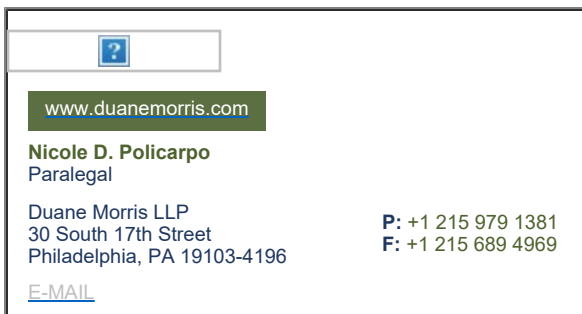
**From:** [Policarpo, Nicole D.](#)  
**To:** [FOIA HQ](#)  
**Cc:** [Hill, Kevin W.](#)  
**Subject:** RE: EPA-2020-004334 - Question during EPA Review - Please Reply  
**Date:** Wednesday, December 2, 2020 12:09:21 PM  
**Attachments:** [image002.png](#)  
[ATT00001.txt](#)

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Hi Kevin,

Hope you are well. We would be willing to modify our request terms to your suggestion. Please let me know if you will need anything else.

Thanks, Nicole



**From:** foia\_hq@epa.gov <foia\_hq@epa.gov>  
**Sent:** Wednesday, December 2, 2020 12:03 PM  
**To:** Policarpo, Nicole D. <NDPolicarpo@duanemorris.com>  
**Cc:** hill.kevinw@epa.gov  
**Subject:** EPA-2020-004334 - Question during EPA Review - Please Reply

Hello Nicole,

I am reaching out to you regarding your EPA FOIA request EPA-2020-004334. During our review of potentially responsive records, we are coming across a lot of records that have to do with Draft Risk Evaluations that are not asbestos-related. We suspect the reason for this, is because the keywords we agreed on in your Clarification correspondence (see attached) have an "OR" statement, meaning, when we searched for records, there are some records with only

"Draft Risk Evaluation" and some with only "Asbestos," and some with both. The vast majority we are seeing so far have only "Draft Risk Evaluation" and other topics not asbestos-related.

For your reference, the clarified keywords from Sept. 10th are here and attached: "Draft Risk Evaluation" OR "Asbestos" OR "EPA-740-R1-8012" We also searched for the records of Hayley Hughes, Bruce Berkley, and Sharlene Matten for a date range of January 2017-April 2020.

We estimate that if we run a new search with the terms "Draft Risk Evalaution" AND "Asbestos" OR "EPA-740-R1-8012," this would cover emails or attachments that include both of the first two topics, or the tracking number. If proceeding in this way, our review team would have about 350 potentially responsive records to review. We already have begun the review of this set and should be able to provide it to you sooner. If you would like to keep the request as-is, we will need a few more months to review thousands of records. Would you be willing to modify your request in this way?

Additionally, we anticipate needing at least six more weeks for processing after hearing back from you. So we will move the expected due date to Janaury 15, 2021. Please let me know if you have any questions about this modification or the timeline. I can be reached at [hill.kevinw@epa.gov](mailto:hill.kevinw@epa.gov).

If you need any further assistance or would like to discuss any aspect of your request, you may seek assistance from EPA's FOIA Public Liaison at [hq.foia@epa.gov](mailto:hq.foia@epa.gov) or call (202) 566-1667. You may also seek assistance from the Office of Government Information Services (OGIS). You may contact OGIS in any of the following ways: by mail, Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740-6001; email: [ogis@nara.gov](mailto:ogis@nara.gov); telephone: (202) 741-5770 or (877) 684-6448; or fax: (202) 741-5769. We look forward to your prompt reply. Thank you.

Sincerely,

Kevin Hill  
EPA National FOIA Office

For more information about Duane Morris, please visit <http://www.DuaneMorris.com>

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